

**STATE OF ALABAMA**  
**DEPARTMENT OF INSURANCE**  
**Purchasing Groups**  
**ANNUAL REGISTRATION TRANSMITTAL FORM**

**Due No later than January 1, \_\_\_\_\_**

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**PENALTIES** – It is the responsibility of the Purchasing Group to submit the Annual Registration fee of \$100.00 by January 1 of each year. Failure to do so will remove the Purchasing Group from the registry.

The Department has established a lock box operation for the receipt of all Fees. Please use the following checklist to assure that your payment is received and recorded correctly.

- ( ) Make checks payable to the: Alabama Department of Insurance.
- ( ) Mail this Form and a Check to the address below:

**POSTAL SERVICE**  
Alabama Department of Insurance  
c/o Compass Bank  
P. O. Box 830707  
Birmingham, AL 35283-0707

**COURIER OR EXPRESS SERVICE**  
Alabama Department of Insurance  
c/o Compass Bank  
701 South 32<sup>nd</sup> Street  
Birmingham, AL 35233

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CoCode

**Purchasing Group** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Contact Person** \_\_\_\_\_

**Telephone** \_\_\_\_\_

**Annual Registration Fee (\$100 due by January 1 of each year)**

PH \$ \_\_\_\_\_

**Check Number** - - - - -